**“ACKNOWLEDGED BOX”** ✔ **PROCEDURE**

**Check-In Acknowledged**

**Mobile**

**Acknowledged**

**Portable or HT**

**In/Out**

**Short Time**

**Announcement**

**Comments Completed**

**“CHECK-IN’s STATUS”**

**Status Info Received**

**Acknowledged or Completed**

**MCTN Log Sheet**

**Check-In’s Status**

**Date**

**End Time**

**#** **Call** **Name** ✔ ✔ ✔ ✔ ✔ ✔ **Traffic** **Taken By 1** Net Control Station Info Goes in #1 Space

**2**

**3**

**4**

**5** A P A **6** C S O N **7** K H R N **8** N I O M T O **9** O N R O A U **10** W / T B B N **11** L O I L C **12** E U T L E E **13** D T I E / M **14** G M H E **15** E E T N **16** D T

**17**

**18**

**19**

**20**

**NET REPORT KEY**

**QNI: # of Stations Checked In** **QTC: # of Messages Handled** **QND: Time Net Ran (Minutes)**